April 8, 2020

Re: PADS Shelter Operations as of 4/8/20

Hello Valued Partners,

As you likely know, measures taken to prevent the spread of the COVID-19 virus have significantly impacted our normal operations. In order to continue to provide shelter and other services to people experiencing a housing crisis during the outbreak, PADS continues to evaluate and change some of our basic operating procedures in order to account for the safety of the people we serve as well as our staff and volunteers. We are striving to maintain the same level of services as we have in the past. In order to do this, we have made the following adjustments:

1. As of 4/8, PADS will no longer operate a 24/7 shelter site at the Warren Township government building. We are very thankful for the space that was provided to us during this time and due to the extended length of the Governor’s Shelter in Place along with continuing the guidance of the CDC, we felt it was in the best interest of everyone’s health and safety to move all remaining clients into individual accommodations.

2. PADS will continue to provide overnight accommodations for persons fitting into the following criteria:
   a. Over 65 years old
   b. Chronic health condition
   c. Families
   d. Literally homeless (staying in a place not meant for human habitation)

3. Due to limited funding and overcapacity, we will likely be unable to provide everyone with individual overnight shelter. The ability to assist everyone who is in need and provide overnight shelter may be more limited due to overcapacity. We are continuing to evaluate in order to meet the needs of our community as much as we are able. While we may not be able to provide overnight accommodations for everyone, we will work with anyone in need of shelter and assist them in locating safe housing options if available.

4. Intake will take place Monday through Friday from 8 a.m. and 2 p.m. at our main facility at 1800 Grand Ave, Waukegan. There will be no guarantee for overnight accommodations.

5. All clients, visitors, and staff continue to have a health screening daily including temperature checks.

6. PADS is unable to accommodate police drop offs or after hours walk ins at this time.

If you have any questions/concerns, please reach out through email or phone and I will be more than happy to answer any questions.

Thank you for your partnership, patience, and understanding as we are all navigating this new normal.

Kind Regards,

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