To Arizona Democrats,

At this time when the news is dominated by COVID-19, we want to personally reach out and let you know what we are doing and advising in order to ensure safety while preserving efficiency in this vital election year.

**General Guidance - Stay healthy:**

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- **Stay home when you are sick.**
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- And as always get enough sleep, stay hydrated, eat healthy, and manage stress.

**The CDC recommends the highest priority actions to take:**

- Make sure you and your family members have supplies on hand, including required medications for chronic conditions (one month or more)
- Stock up on groceries to be able to stay home for long periods (two weeks or more)
- Avoid crowds
- Avoid physical contact at meetings
- Maintain personal hygiene
- All at-risk individuals should avoid nonessential travel and cruise ships.
- They should stay up to date on the situation in their communities (AZDHS).
- **If you are concerned about your personal health and need to make alternative work arrangements or take time off, please do**
- **If you are a caregiver to an immunocompromised person and need to make alternative work arrangements or take time off, please do**
- Stay home when you are sick.

**Party Wide Events:**

Public gatherings and events are the natural inclinations of a political party. We are using every precaution and where necessary will cancel events deemed to be too high risk -- especially when they involve high-risk participants, such as the elderly.

We are continuing to explore alternative meeting methods for larger events that we scheduled throughout the year and will keep you posted as developments are made.

We recommend, where possible, meetings among Chairs, LDs, PCs, leaders, organizers, and personnel be held virtually using Google Hangouts, Zoom, and conference calls.
In regards to canvassers, the ADP and ADLCC recommends that all canvassing stops until further notice. This is in coordination with Mission for Arizona.

In order to win majorities in November, we have a lot of persuadable voters we need to connect with the best way to do that is, phones, email, digital apps, and other internet communications.

Don't stop campaigning, this election is as critical as any in our lifetimes, but let's begin to change the nature of our campaign efforts to consider the public health reality.

This is an unprecedented event for campaigns and we want everyone to take every step to ensure the health and safety of volunteers. We will continue to send updates on how Counties, LDs, and campaigns can adapt to COVID-19 as more information is available.

**ADP Office Operations:**

The ADP Office and Mission for Arizona Field Offices will remain open and normal office operations will continue for now. We are watching guidance from federal, state and local officials and will update our plans accordingly.

- **Future 1:1 Meetings:** Please feel free to utilize video or telephone meetings.
- **Larger events and travel:** We’ll continue to monitor and update guidance for large meetings/events and travel. If you have any questions, please don’t hesitate to ask at info@azdem.org.

**Preparing for Telework:** All staff have telework policies in place.

- If we do have to shift to a telework model, we’ll issue specific guidance for how our events and schedules will change.
- For now, in the case of the organization shifting to a telework model, we are instructing staff to be prepared to work from home on a moment’s notice, and to take home everything they need to perform their jobs. Such as:
  - Cell phone
  - Laptops
  - Security keys

We are continuing to monitor this closely and will update this guidance as we get additional information.

**In Closing:**

While this health emergency is top of mind and is forcing unprecedented adjustments across the country, it is paramount that we remain calm and stay healthy because we still have a big job ahead of us. This party and this country have faced trials and tests before. Please remember that we will emerge from this inconvenient time rested and ready to win.
Nothing can get us down. Too much is at stake. Let’s use this event in our country’s history to unite us and prepare us for the next chapter of this fight.

Thank you,

The Arizona Democratic Party
The Arizona Democratic Legislative Campaign Committee