SUPPORT TO DIASPORA INITIATIVES IN EUROPE AND AFRICA

ADEPT CALL FOR PROPOSALS

SEPTEMBER 2020 SESSION
ARTICLE 1 - PURPOSE

ADEPT’s mission is to enhance and strengthen the capacity and impact of African Diaspora Organizations involved in development activities in Africa. Through its "kick-start" financial support facilities in Europe (Capacity Development Support) and Africa (Diaspora Technical Support) ADEPT.

The aims of these seed funding are to:

- Strengthen the intervention capacities of African diaspora organisations in Europe and Africa, in order to improve their ability to implement their actions and to develop new partnerships.

- To make visible the contribution of the diaspora in Europe and Africa, through the valorisation and capitalisation of their practices.

This facility; launched since 2016, is managed by the Africa-Europe Diaspora Development Platform [ADEPT] with co-financing from the European Union, via the International Centre for Migration Policy Development [ICMPD] and the Swiss Agency for Development and Cooperation [SDC].

ARTICLE 2 - CONDITIONS

The overall budget available for this session is around €95,000, divided between support for projects in Europe and Africa.

The grant amount is of:

- **3 790 €** maximum for projects in Europe
- **5 730 €** maximum for projects in Africa

This amount must represent a maximum of 80% of the budget (to complete: maximum 15% of « in-kind » contributions and minimum 5% of other funds, private or public).

Organisations that have already benefited from a CDS/DTS with a successful implementation of their project (with supporting financial and narrative reports) may exceptionally request up to twice the initial amount, i.e.:

- **7 580 €** maximum for a project in Europe
- **11 400 €** maximum for a project in Africa

ARTICLE 3 - ELIGIBILITY CRITERIA

Eligible organisations:

- African Diaspora organisations, legally registered in Europe
- ADEPT member organisation (member or networker)

The application of organisations still undergoing membership process may be studied under certain conditions, in particular the level of use of the financial envelope and the relevance of the project.

The organisations that have already benefited from ADEPT Seed funding must be up to date with the financial and narrative reports due for previous contracts.
An organisation can only benefit from a maximum of one grant from each category (one project in Europe and one project in Africa) per year (the last date of award being taken as proof).

**Eligible projects:**
- Projects in Africa can concern all the thematics of development aid (access to health, water and sanitation, social development, economic development, rural and agricultural development, etc.).
- Skills transfer and/or exchange projects
- Projects supporting a better contribution and visibility of the actions carried out by organisations and individuals of the African Diaspora in Europe
- They may take the form of training, feasibility study, diagnosis, colloquium or seminar as long as the results are not restricted to the direct beneficiaries.
- Projects must have a maximum duration of 1 year.

**The following are not eligible**
- Individual projects or projects that directly or indirectly finance a private company.
- Projects that only consist in construction work or shipment of material shipment
- Projects with a political or religious aim
- Microfinance projects, micro-savings or cascade financing projects
- Activities relating to the creation or ongoing operation of the organisation

**Eligible expenditure:**

The date from which expenditure submitted shall be eligible is **15 October 2020**.

- **Consultancy costs**
  - 2 100 € maximum for projects in Europe (6 days max x 350€/unit)
  - 2 800 € maximum for projects in Africa (8 days max x 350€/unit)

- **Transport costs** (plane, train, bus, mileage costs)
  - 350 € maximum for journeys in Europe
  - 1000 € maximum for journeys to Africa

- **Accommodation costs** (per night)
  - 1 160 € maximum for projects in Europe (5 days max x 232€/unit)
  - 1 750 € maximum for projects in Africa (7 days max x 250€/unit)

- **Miscellaneous costs related to the organisation** (room rental, equipment hire costs, communication costs, remuneration of a moderator)
  - 185 € maximum per project

**Please note:** the accommodation costs are indicative and may vary according to the country (see official list of costs of the European Commission) and the type of stay (hotel or other).

The specific period of COVID-19 makes travel uncertain. However, they are necessary for the implementation of some projects. International and medium distance transport costs are therefore covered for this session but we invite you to present in your proposal an alternative solution in case the journeys planned could not be carried out. For internal journeys within a country, a per diem will be paid upon presentation of proof of
overnight stays. Any other type of expenditure linked to the project must be mentioned in the general budget of the action but cannot be reimbursed under this scheme.

**ARTICLE 4 - SUBMISSION OF FILES**

Applications must be submitted by e-mail to cdm@adept-platform.org before 30/09/2020.

**ARTICLE 5 - JURY**

A selection jury made up of representatives of the African Diaspora, ADEPT and partner organizations will meet to select the winning projects beginning of October.

**ARTICLE 6 - PAYMENT OF ALLOCATIONS**

The grant awarded to each organisation will be paid by bank transfer within two weeks of the signature of the agreement between the awarded organisation and ADEPT. Payment will be made in two instalments of 70% and 30%. The second instalment will be paid upon submission of a narrative and financial report containing the requested supporting documents. All expenses must be justified by invoices or proofs of purchase.

ADEPT reserves the right to reduce the remaining grant if the organization cannot provide the supporting documents requested.

**ARTICLE 7 - AMENDMENTS**

Any significant change in objectives, partners, beneficiaries, activities, etc. must be reported and validated by ADEPT. Failure to comply with this clause, failure to carry out the project or the absence of reports and supporting documents may result in the total or partial reimbursement of sums already paid.

**ARTICLE 8 - OBLIGATION OF THE LAUREATES**

At the end of their project, the winning organisations undertake to send back a narrative and financial report (with supporting documents) in free format by e-mail, within a maximum of 2 months after completion of the project. The winning organisations authorise ADEPT to use information relating to the co-financed project, photos and videos and waive the right to receive any rights or compensation in this respect.

The winning organisations authorise the publication and use by ADEPT of their name, information relating to the project supported, reports, photos and videos, and waive the right to receive any rights or compensation in this respect.

Winning organisations must display the logo of ADEPT and its financial partners on their communication materials and cite the support scheme. They must also facilitate any evaluations of their projects by ADEPT or third party organisations.

**ARTICLE 9 - INSURANCE AND LIABILITY**

The organisations are responsible for the travel of their members and staff to the places where the activities are carried out. They undertake to find out about the legal, health and safety conditions in force in the countries of departure and destination and to make the necessary arrangements.

For any information or request, please contact: cdm@adept-platform.org