

**PLEASE READ ALL MATERIALS  
CAREFULLY AS THERE ARE  
IMPORTANT CHANGES THIS  
YEAR TO ENSURE A SMOOTH,  
SAFE AND SUCCESSFUL EVENT:**

- PAYMENTS DAY OF EVENT NO LONGER ACCEPTED.  
NO EXCEPTIONS.
- NO ELECTRIC WILL BE PROVIDED.
- MUST HAVE QUIET GENERATOR.
- TENT & TABLES WITH TABLE CLOTHS WILL BE  
ENFORCED.
- FOOD VENDORS MUST PROVIDE COPY OF DEPT. OF  
HEALTH PERMIT AND COPY OF INSURANCE WITH  
GREATER LIBERTY CHAMBER OF COMMERCE NAMED  
AS ADDITIONAL INSURED WITH THEIR APPLICATION.

Thank you,

Greater Liberty Chamber of Commerce

Liberty Festival on the Fourth of July Committee



March 1, 2020

Dear Vendors,

Spring is in the air and we are beginning to plan our highly successful summer celebration and street fair, **Liberty Festival on the Fourth of July**.

Here are some important reminders about the festival:

**TIMES & DEADLINES –Saturday, July 4, 2020.** We will begin at 10:30 a.m. and end at 4:30 p.m. Please reserve early as space is limited. The deadline for reserving is Friday, June 12, 2020 and a late fee will be applied at any point after that. **APPLICATIONS AND PAYMENTS WILL NOT BE ACCEPTED AFTER JUNE 30, 2020. DAY OF EVENT PAYMENTS NO LONGER ACCEPTED – NO EXCEPTIONS.** This helps ensure you a good space and helps us plan more effectively. Sales end promptly at 4:30 p.m. Street must be cleared of vendors and reopened by 5:30 p.m. (see application for further details.)

**RAIN DATE** - The rain date is **Sunday, July 5, 2020.**

**VENDOR SPOTS** – Traffic will be closed off at the red light in the center of town and vendor spots will run from the red light to the Exxon Station opposite the Liberty Public Library. There will once again be a children's area with bouncy houses, face painting, etc. in the former TD Bank parking lot. Please stop at the police barricade located at either entrance to the festival. A chamber member will give your space assignment. Stop at the Chamber's booth in front of LaPolt Park for additional information throughout the day.

**POWER** – There will be no electric available this year. If required, you will need to supply your own **quiet** generator.

**PARKING** – Once you have unloaded, please relocate your vehicle to one of the municipal parking lots throughout Liberty. If you are unsure where to park, please ask police officers or ask at the Chamber information booth.

**PARADE** – Make a float for your business or organization or bring your classic car and show your spirit!  
Parade kick-off at 12:05p.m. with lineup at 11:30 a.m. in the Elk's Parking lot on Oberferst Street.

**FIREWORKS** – At dusk! It's always the best display around! So, stick around and don't miss it!

**CAR SHOW** – The car show will once again be held in front of the Liberty Elementary School!  
Last year was the best car show to date and this year should be even better!

**PAYMENT** – All vendor spots **MUST** be paid for in advance. We accept cash, check or postal money orders. **PAYMENTS WILL NOT BE ACCEPTED AFTER JUNE 30, 2020. DAY OF EVENT PAYMENTS NO LONGER ACCEPTED – NO EXCEPTIONS.** Your participation in the event is not confirmed until payment is received. Stop at Chamber's booth in front of LaPolt Park for info. **Make checks payable to the Greater Liberty Chamber of Commerce and mail with application to Greater Liberty Chamber of Commerce, P.O. Box 147, Liberty, NY 12754.**

Please feel free to contact us with questions at 845-292-9797 or email [info@LibertyNYChamber.com](mailto:info@LibertyNYChamber.com).

We value your support and look forward to seeing you at the festival!

Regards,  
Greater Liberty Chamber of Commerce

Greater Liberty Chamber of Commerce ★ PO Box 147, Liberty, NY 12754  
845-292-9797 ★ [info@LibertyNYChamber.com](mailto:info@LibertyNYChamber.com) ★ [www.LibertyNYChamber.com](http://www.LibertyNYChamber.com)  
Facebook: *Greater Liberty Chamber of Commerce [Official]* a.k.a. *Liberty Chamber*



# LIBERTY FOURTH OF JULY FESTIVAL

The Greater Liberty Chamber of Commerce and the Town and Village of Liberty announce their 27<sup>th</sup> annual Liberty Festival on The Fourth of July street fair, celebration and parade.

**DATE:** Saturday, July 4<sup>th</sup>, 2020; **10:30 a.m. - 4:30 p.m.** Parade begins at noon. **Rain date:** Sunday, July 5<sup>th</sup>, 2020

**ELIGIBILITY:** This festival is open to all vendors, artisans, antique dealers and non-profits. **Vendors must submit a picture of their display.** Sponsors reserve the right to refuse an admission due to duplication. **Registration must be received no later than Friday, June 12, 2020. A late fee will be applied and enforced thereafter – NO EXCEPTIONS. APPLICATIONS AND PAYMENTS WILL NOT BE ACCEPTED AFTER JUNE 30<sup>th</sup>, 2020. THERE WILL BE NO PAYMENTS ACCEPTED DAY OF EVENT.**

**SPACE & FEES:** Vendor spaces are located on or just off N. Main St. Vendor spaces are approximately **20' X 10'**. **No refunds and all space assignments are final.** Please stop at the police barricade located at either entrance to the festival. A chamber member will give your space assignment. Stop at the Chamber's booth in front of LaPolit Park for additional information throughout the day.

**TAXES, PERMITS & INSURANCE:** Required taxes and permits, including NYS Dept. of Health are the responsibility of each vendor. Permits must be displayed on site at all times. **FOOD VENDORS must provide a Certificate of Insurance (COI) and name Greater Liberty Chamber of Commerce as additional insured.** A copy of the COI must be included with your application along with a copy of the NYS Dept. of Health permit.

**SET UP TIME: Begins at 7:00 a.m. Vehicles must be cleared by 10:00 a.m.** Vendor parking is available in the municipal parking lot on School Street, behind the Left Bank art gallery.

**REGULATIONS:** Vendors must remain and have a representative throughout the festival hours. **Breakdown begins at 4:30 p.m. and no earlier.** Vendors are responsible for the set-up, protection, storage and removal of display. **CANOPY TENTS, TABLES & TABLECLOTHS ARE REQUIRED.** No displays are permitted from boxes on the ground. Only quiet generators in approved locations will be allowed. Food vendors must provide garbage cans with CLEAR liners. **NO PETS. Sales end promptly at 4:30 p.m. All vendors must be cleared, to allow the street to be reopened by 5:30 p.m.**

**FOR MORE INFORMATION, CONTACT:** info@LibertyNYChamber.com by email, send us a private message on Facebook at Greater Liberty Chamber of Commerce [Official] or leave a message at (845) 292-9797. We accept cash, check or money orders. **Make checks payable to the Greater Liberty Chamber of Commerce and mail with application to Greater Liberty Chamber of Commerce, P.O. Box 147, Liberty, NY 12754.**

BUSINESS NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ (CELL): \_\_\_\_\_

E-MAIL: \_\_\_\_\_

SPACE/LOCATION PREFERRED\*: \_\_\_\_\_

**\* Space preferred is not a guarantee of space assigned. A spot in the event is not guaranteed until payment is received.**

**FEES:**

- \$65 – GENERAL VENDOR FEE
- \$150 – FOOD VENDOR FEE
- \$50 – LATE FEE (applied after June 12, 2020)

DESCRIBE THE TYPE OF GOODS YOU INTEND TO SELL, AS WELL AS ANY ACTIVITIES YOU ARE PLANNING: \_\_\_\_\_  
\_\_\_\_\_

As a vendor, I agree to comply with the requirements and regulations of the Festival. I fully understand that if I have no tent/canopy, no tables, no tablecloths or if I do not have a quiet generator on site, I will be asked to leave the festival.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\* OFFICE USE ONLY \*\*\*\*\*

SPACE # ASSIGNED \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_ CASH/CHECK RECEIVED: \_\_\_\_\_



## Waiver of Release - Required

Please complete your application process by signing this waiver and returning with your application and check.

I/we the undersigned applicants, whose application for space to show and/or sell items and/or dispense information at the 2020 Liberty Festival on the Fourth of July on Saturday, July 4th, 2020 (rain date: Sunday, July 5<sup>th</sup>, 2020) agrees as follows:

1. To the fullest extent permitted by law, the applicant and the employees and representatives of the applicant, shall indemnify and hold harmless the Greater Liberty Chamber of Commerce, the Village of Liberty, the Town of Liberty and those acting as employees or representatives of these named entities from and against all claims, damages, losses and expenses of whatsoever kind or nature sustained as a result of the leasing of space and participation and/or failure to participate in this Festival.
2. The applicant understands and accepts that the Greater Liberty Chamber of Commerce reserves the right to accept or not accept any and all applications. No reason need be given.
3. The applicant will abide by all conditions as set forth in the application.

Legal Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_