Position: Director of Regulatory Affairs

About Clean Energy NH: Clean Energy NH (CENH) is the leading statewide nonprofit organization working to advance a clean energy economy for all of New Hampshire. We deliver policy and technical expertise to empower businesses, municipalities, and policy makers to make informed energy decisions to lower costs, improve sustainability, and realize the other benefits of New Hampshire-based energy solutions.

About the Position: One of Clean Energy NH’s primary areas of focus to advance NH towards a clean energy future is to represent the interests of our members and mission in regulatory proceedings at the NH Public Utilities Commission (PUC) and other venues. CENH currently intervenes in PUC dockets relating to energy efficiency programs, Renewable Portfolio Standard and associated Renewable Energy Fund, Grid Modernization, net metering, utility rate cases, distributed energy resource pilots, etc. The new Director of Regulatory Affairs will lead CENH’s regulatory affairs work at the PUC and in other venues and also support the Executive Director on legislative policy work.

Responsibilities:

Responsibilities for this position will include monitoring Public Utilities Commission (PUC) dockets of interest to our organization and membership and, in collaboration with Executive Director, fully participate in these dockets to represent those interests. Responsibilities of this position include but are not limited to: drafting motions; participating in hearings, technical sessions, settlement conferences, and work groups; drafting discovery questions and testimony; as well as engaging and working with other interveners, expert witnesses and/or consultants as needed. The Director of Regulatory Affairs will build and lead coalitions of interveners including businesses, local governments, and other organizations to achieve specific outcomes, amplify influence, and share resources. The Director of Regulatory Affairs will also represent CENH member interests in other regulatory matters, such as those involving environmental regulations, building code reforms, and other proceedings.

The Director of Regulatory Affairs would also support the Executive Director on legislative policy work including but not limited to: monitoring bills, legislative calendars, and hearings; researching and drafting testimony; preparing policy updates; and coordinating testimony with members or partner organizations.

Finally, all CENH staff are expected to engage with members, represent the organization in public venues and the media, help organize and participate in CENH events, assist and support fundraising efforts, and collaborate with other staff members to achieve organizational goals.

Required qualifications:

- Familiarity and understanding of the Public Utilities Commission or similar regulatory agency docket process and procedures
• Knowledge and understanding of energy laws, policies, and programs including net metering, energy efficiency resource standard, renewable energy fund rebates and grants, utility rates and tariffs,
• Knowledge and understanding of legislative process
• Excellent written and oral communication skills
• Ability to effectively research policy issues
• Excellent organizational and time management skills, including the ability to manage multiple projects concurrently
• Ability to work efficiently as part of a team

Preferred qualification:

• Attorney eligible to practice law in NH
• NH specific knowledge of regulatory and policy processes and procedures
• Previous experience working on energy policy, regulatory affairs, and legislative energy policy
• Knowledge of regional and national energy policy
• Knowledge of and experience working with non-profit advocacy organizations

Compensation and benefits:

Salary and benefits package are competitive for similarly sized non-profit organizations. CENH has a flexible work schedule and allows remote work if consistent with work responsibilities.

Application Process:

Application package should include cover letter, resume, and a writing sample of a work product relevant to this position as PDF file(s) and emailed to madeleine@cleanenergynh.org. Review of applications will begin 01/17/2020 but applications will be accepted until position is filled.