

MEMORANDUM  
CITY MANAGER'S OFFICE



To: Honorable Mayor and City Council  
From: Gayle Cook, City Manager  
Date: August 18, 2020  
Subject: City Council COVID Update

**City**  
**Emergency Operations Center**

Seabrook Emergency Operations Center (EOC) is active with Emergency Management staff attending any state and county meetings. Weekly staff meetings continue to keep essential management staff briefed and informed for operational changes or needs as it relates to this disaster.

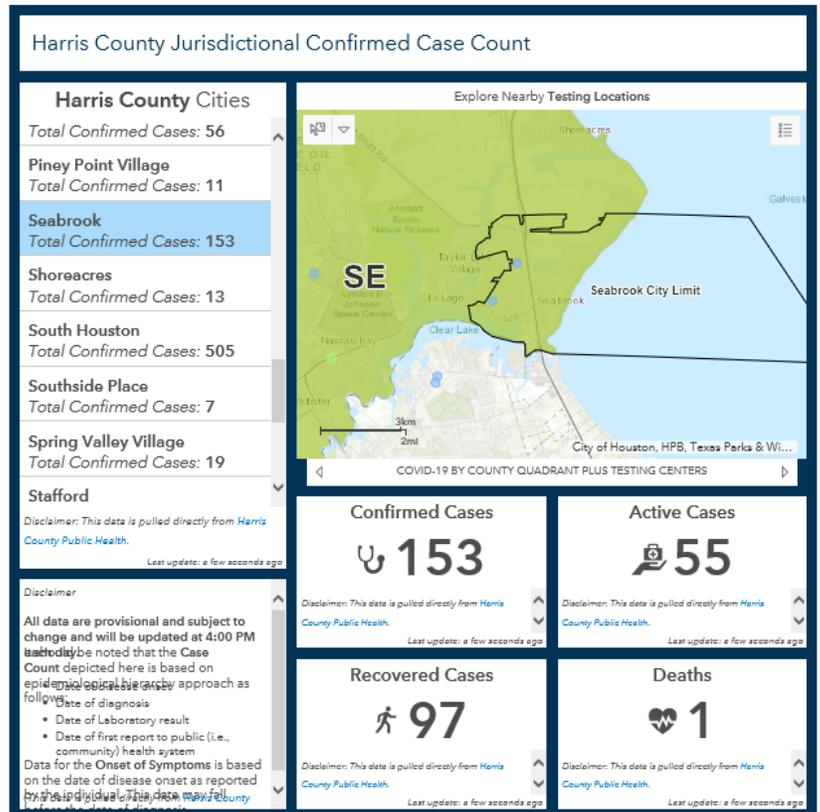
**City Operations**

At this time public buildings remain closed and are limited to appointment only, online services or drop off service. Depending on current data, Administration will evaluate reopening buildings in September.

Municipal Splash Pad on Repsdorff opened on August 15, 2020 with appropriate safety signage as this location does not have personnel. Rentals to Community House continue to be closed at this time and staff is evaluating restarting rentals for outside pavilions available for rent.

Municipal Court is prepared to hold an evening court on August 24, 2020 at 5:30pm. Court personnel will go through a checklist of cleaning protocols for the city council chamber area before and after court is held. Limited occupancy will be controlled via a software que system in the lobby. Defendants will register and wait outside the building until their number is called. Additional potential court dates in the evening are August 24 & 31 and September 9 & 23.

Other select departments are staggered where spacing or accommodations are needed to be met for essential personnel to remain safe and maintain departments at full staff. There will be an office reassignment in the coming weeks which should assist with not only functionality of duties but proper spacing.



MEMORANDUM  
CITY MANAGER'S OFFICE



**County**

As of the date of this memo, the current level with Harris County remains at a Level 1 – Severe. Harris County Judge Lina Hidalgo order remains a requirement that workers, customers or visitors wear face coverings. The order in effect until 11:59 pm on **Wednesday, August 26th, 2020.**



**State**

Governor Greg Abbott renewed COVID-19 Disaster Declaration on August 8, 2020.