

## **Museum Civil Service Chapter Officer 2023 Election Rules**

- Each active member in good standing with the union may cast a single vote in the election.
- Officer positions are 2-year long terms.
- The votes will be cast through via Election Buddy– an SEIU 1021 approved digital election system.
- Any nominee or nominator must be an active member in good standing with the union.
- Nominations shall be made via email to [MuseumCSElection2023@seiu1021.org](mailto:MuseumCSElection2023@seiu1021.org) or hand submission of a paper nomination form to a member of the 3-person Election Committee. All nominations must include: name of nominee, name of nominator, office being nominated for, and date of nomination. Members may nominate themselves for any open position.
- In order to run for and serve as a Chapter officer, candidates shall have been members in good standing for at least one (1) year and be employed within a bargaining unit represented by the Chapter.
- In order to run for and serve as a steward, candidates shall be members in good standing and be employed within a bargaining unit represented by the Chapter.
- All votes must be cast by 4:59 pm Pacific time on August 18<sup>th</sup> 2023.
- Each nominee is permitted to submit a statement that will be placed on the nominee announcement. This statement is permitted to be 50 words or less and must be submitted by email to the Elections committee by July 19<sup>th</sup> 2023.
- If an eligible member is nominated for multiple officer positions, they may run for up to 3 offices (not including steward). However, the candidate who receives the highest vote total for multiple officer positions must select only one officer position to serve the 2-year term. If this occurs and a nominee must turn down one or more officer position(s), the nominee who received the next-highest vote count will be elected to that office.
- In the event of a tie, there will be a run-off election between the candidates on a date to be determined by the Election Committee.
- A steward election will occur simultaneously alongside the chapter officer election. Members may run in the officer election and steward election at the same time. A member may serve as both a chapter steward and chapter officer simultaneously. All members currently serving as stewards without being confirmed via prior election will be automatically nominated to run in the steward election. Each individual nominated and determined eligible to run for a steward position will be given a yes-or-no vote by the membership. All steward nominees who receive 50% plus 1 “yes” votes will be elected as a steward.

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- **Campaigning:** Local 1021 chapters/bargaining units are encouraged to provide reasonable and equal access to all candidates for the purpose of addressing the membership. For example, if a candidate is invited to speak at a union meeting, all candidates for the position should be invited to speak at the same meeting. Candidates must campaign on their own time, which may include paid vacation time. Candidates are encouraged to document their campaign time. Candidates must limit their campaigning to the non-work time of the members, for example, breaks or lunches, before or after work. Candidates may not use the Local 1021 logo or letterhead in their campaign materials. No SEIU paraphernalia such as shirts, keychains, or other items should be distributed or used by any candidates or their supporters as an electoral campaign activity from now until the election is completed in August, 2023. (This does not preclude SEIU paraphernalia being worn or used during the normal course of union business so long as no electoral campaign activity is taking place.). Candidate flyers may be no larger than 8 ½” x 11”. Each candidate may submit up to three flyers (one flyer for each museum site) to a member of the Election Committee to be posted on an official union board or election-specific board.
- **Union/Employer Resources:** The use of union and employer funds and other resources (including cash, facilities, equipment, supplies, online webpages, including chapter pages, email and campaigning on time paid for by the union or employer to support any candidate is prohibited. No candidate or prospective candidate may solicit or accept financial support or any other direct or indirect support of any kind from any non-member of Service Employees International Union, including from any SEIU Local 1021 represented workers that are non-members. Chapter/bargaining unit newsletters, publications and websites cannot feature or provide unusual coverage of candidates during the election period but chapters/bargaining units are encouraged to remind members to vote and publish the election schedule in newsletters.
- **Challenges:** Challenges to or disputes arising from a Chapter election must be submitted to the Chapter Election Committee within three (3) working days of the submission of the committee’s election report to the Chapter Executive Board. Challenges must be submitted in writing and must cite specific violation(s) of the Chapter election rules and procedures, Chapter bylaws, or the Local 1021 Constitution. Challenges to the election will be considered valid only if they cite specific violations of election rules and procedures, Chapter bylaws, or the Local 1021 Constitution and if the alleged violation may have affected the outcome of the election. The Chapter Election Committee shall investigate and resolve challenges within ten (10) working days of receipt of the challenge. The Election Committee may order a re-run of all or part of the election.

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- Appeals: Challenges or disputes which are denied or cannot be resolved by the Chapter Election Committee may be appealed in writing to the Local 1021 Executive Board within five (5) working days of receipt of the Chapter Election Committee's decision. The Local 1021 Executive Board shall investigate and respond within fifteen (15) working days of receipt of the challenge. Challenges to the election will be considered valid only if they cite specific violations of the Chapter election rules and procedures, Chapter bylaws, or the Local 1021 Constitution and if the alleged violation may have affected the outcome of the election.
- Any Questions? Email or Text your Election Committee Members:
  - Jeanette Gray, 650-787-8724, [wearfamily@yahoo.com](mailto:wearfamily@yahoo.com)
  - Rebecca Rozewicz, 415-518-2446, [rebeccaroze@yahoo.com](mailto:rebeccaroze@yahoo.com)
  - MJ Sayeg, 650-228-4266, [mj\\_sayeg@yahoo.com](mailto:mj_sayeg@yahoo.com)