

# AWARDS

## LIFETIME ACHIEVEMENT AWARD

Nomination due date: April 5, 2020

The District Lifetime Achievement Award (LAA) recognizes the District 4-L4 Lion who has most distinguished himself/herself as an active and contributing Lion in the district and/or local club over his/her career in Lions. Consideration is given to the entire body of work the nominee has given the Lions. The recipient will be honored by the District Governor at the District Convention.

### **Nomination Requirements**

- a. Any Lion in District 4-L4 may submit the names and qualifications of nominees by e-mail to the District Governor and the Cabinet Secretary.
- b. The nomination must be typed in 12-point type; handwritten nominations not accepted. Nominations should be no more than three (3) pages. It must address the judging criteria and give specifics, which show the strength of the nominees.
- c. The nomination must be received by April 5, 2020.
- d. Only nominations which are typed and on time will be considered.

### **Basic Eligibility of Nominees**

The nominee must meet the following requirements:

- a. Member in good standing in a District 4-L4 club for at least ten (10) years.
- b. Current in his/her club obligations
- c. Not the current Governor or First or Second Vice District Governor nor Immediate Past District Governor and not a previous recipient of the 4-L4 LAA.

### **Judging Panel**

- a. The judging panel shall consist of:
  - District Governor
  - Vice District Governor(s)
  - Zone Chairs
  - Cabinet Secretary
  - Cabinet Treasurer
- b. Judges shall not release their findings to any outside parties prior to the official announcement at the District Convention.

### **Judging Criteria**

- a. Emphasis Criteria:
  - Exemplifies the Lions Motto "We Serve."
  - Exemplifies outstanding leadership in the furtherance of Lionism.
- b. Other Criteria of Excellence:
  - Activities and project participation
  - Attendance at District mtgs/trainings
  - Attitude and cooperation with others
  - Lion awards and recognition
  - Committee participation
  - Membership development
  - Lion offices, other Lion positions held
  - Quality, success, impact of work
  - Sincerity of purpose
  - Volume of Lion work

# **DISTRICT LION OF THE YEAR**

Contest dates: July 1, 2019 - March 31, 2020

The District Lion of the Year Award recognizes the Lion who has most distinguished himself/herself as an active and contributing Lion in the district and/or local club. Consideration will be given to achievements from July 1, 2019 to March 31, 2020. The recipient will be honored by the District Governor at the District Convention.

## **Nomination Requirements**

- a. Club Presidents / Secretaries shall submit the names and qualifications of nominees by email or postal mail to the District Governor and the Cabinet Secretary.
- b. The nomination must be typed in 12-point type; handwritten nominations not accepted. Nominations should be no more than three (3) pages. It must address the judging criteria and give specifics, which show the strength of a club's nominee.
- c. The nomination must be received by April 5, 2020.
- d. Only nominations which are typed and on time will be considered.

## **Basic Eligibility of Nominees**

The nominee must meet the following requirements:

- a. Member in good standing in a District 4-L4 club for the prior 12 months.
- b. Current in his/her club obligations of attendance, dues and/or committee assignments.
- c. Not the Immediate Past District Governor or a previous District Lion of the Year or Life Time Achievement winner.

## **Judging Panel**

- a. The judging panel shall consist of:
  - District Governor
  - Vice District Governor(s)
  - Zone Chairs
  - Cabinet Secretary
  - Cabinet Treasurer
- b. Judges shall not release their findings to any outside parties prior to the official announcement at the District Convention.

## **Judging Criteria**

- a. Emphasis Criteria:
  - Exemplifies the Lions Motto "We Serve."
  - Exemplifies outstanding leadership in the furtherance of Lionism.
- b. Other Criteria of Excellence:
  - Activities and project participation
  - Attendance at District mtgs/trainings
  - Attitude and cooperation with others
  - Lion awards and recognition
  - Committee participation
  - Membership development
  - Lion offices, other Lion positions held
  - Quality, success, impact of work
  - Sincerity of purpose
  - Volume of Lion work

# DISTRICT COUPLE OF THE YEAR

Contest dates: July 1, 2019 - March 31, 2020

The District Couple of the Year Award recognizes the couple who has most distinguished themselves as active and contributing Lion(s) in the district and/or local club. Consideration will be given to achievements from July 1, 2019 to March 31, 2020. The couple will be honored by the District Governor at the District Convention.

## Nomination Requirements

- a. Any Lion or club shall submit the names and qualifications of nominees by email or postal mail to the District Governor and the Cabinet Secretary.
- b. The nomination must be typed in 12-point type; handwritten nominations not accepted. Nominations should be no more than three (3) pages. It must address the judging criteria and give specifics, which show the strength of the nominees.
- c. The nomination must be received by April 5, 2020.
- d. Only nominations which are typed and on time will be considered.

## Basic Eligibility of Nominees

The nominee must meet the following requirements:

- a. Member in good standing in a District 4-L4 club for the prior 12 months. (Both do not have to be Lions and do not need to be in the same club)
- b. Current in his/her club obligations of attendance, dues and/or committee assignments.
- c. Not the Immediate Past District Governor or a previous District Couple of the Year.

## Judging Panel

- a. The judging panel shall consist of:
  - District Governor
  - Vice District Governor(s)
  - Zone Chairs
  - Cabinet Secretary
  - Cabinet Treasurer
- b. Judges shall not release their findings to any outside parties prior to the official announcement at the District Convention.

## Judging Criteria

- a. Emphasis Criteria:
  - Exemplifies the Lions Motto "We Serve."
  - Exemplifies outstanding leadership in the furtherance of Lionism.
- b. Other Criteria of Excellence:
  - Activities and project participation
  - Attendance at District mtgs/trainings
  - Attitude and cooperation with others
  - Lion awards and recognition
  - Committee participation
  - Membership development
  - Lion offices, other Lion positions held
  - Quality, success, impact of work
  - Sincerity of purpose
  - Volume of Lion work

## **PRESIDENT OF THE YEAR AWARD**

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020

The minimum qualifications for the award:

1. Club participation in at least one project
2. Club participation in one club fundraiser
3. Attend at least 2 Zone and 2 District Meetings
4. Attend District Officers Training and/or 2 District Leadership Trainings
5. Club participation or donation to one 4-L4 sponsored projects
6. Club in good standing with LCI and MD4
7. Recommendation from the club secretary in writing to the District Governor and Cabinet Secretary (See other nomination requirements under District Lion of the Year)
8. Judging Panel (Same as District Lion of the Year)

## **SECRETARY OF THE YEAR AWARD**

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020

A recommendation from club president is required. The minimum qualifications for the award:

1. Files accurate & complete reports by deadlines (MYLCI, MYLION, MMR & Activities Report)
2. Attend at least 2 Zone and 2 District Meetings
3. Attend District Officers Training and/or 2 District Leadership Trainings
4. Attend all Club Board Meetings and take notes or have a delegate arranged if you will be absent
5. Submit Monthly Meeting attendance in your LCI Activities Report submitted online
6. Recommendation from the club president in writing to the District Governor and Cabinet Secretary (See other nomination requirements under District Lion of the Year)
7. Judging Panel (Same as District Lion of the Year)

## **MEMBERSHIP CONTEST**

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020

Awards will be given for each of the categories below. The winners will be determined by the Monthly Membership Reports (MMR) submitted on MYLCI / MYLION by club secretaries.

1. Lion(s) that sponsor the most new Lions members
2. The Club with the largest percentage increase in membership
3. The Club with the most new members

# **CLUB OF THE YEAR AWARD**

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020

## **Minimum qualifications must be met**

1. At least 3 club members attend 2 Zone and 2 District Meetings
2. At least 2 club members attend 2 District Leadership Trainings
3. 1 successful club fundraiser
4. 1 successful club project
5. Club participation in or donation to a District 4-L4 approved project listed on the District website
6. Club contribution to LCIF and reported on activities report
7. Visits to other club's meeting or activity must be reported on club activities report - Clubs must visit a minimum of 2 clubs in 5 of the 6 zones. (See District Inter-Club Visitation Requirements)
8. Club is in good standing with MD4 and LCI.
9. There are 3 District Division Club of the Year Awards broken down as follows (based on membership as of July 1st, 2019).
  - Division A - 24 members or less
  - Division B - 25-39 Members
  - Division C - 40 members or more
10. Judging Panel for each District Division Club of the Year Award is the same as District Lion of the Year)
11. The District 4-L4 Lions Club of the Year Award will be chosen from among the recipients of the three Division Clubs of the year. The recipient will be selected by the Judging panel.

# **District Inter-Club Visitation Requirements**

## **Purpose, Rules, & Protocol**

**Purpose:** To foster friendships and bonds between different clubs within our District as well as learn and share information between clubs, to the benefit of each. In addition, to promote and support the various projects and fundraisers throughout the District as well as promoting participation in joint events.

### **Contest Period/Criteria**

The visitation contest period shall run from July 1, 2019 to March 31, 2020. Visitations may be to regular club meetings, club projects, and club fundraisers. Clubs must visit a minimum of 2 clubs in 5 of the 6 zones.

### **Qualifying\* visitation shall be (based on membership as of July 1st, 2019)**

- Division A – 24 members or less - 2 members minimum
- Division B – 25 to 39 members - 4 members minimum
- Division C – 40 or more members - 6 members minimum

### **Points for visitation:**

- If the club visits a regular club meeting, the club will receive five points assuming that the qualifying minimum is met.
- If the club is visiting a club project or working with another club on a joint project, the club will receive five points assuming that the qualifying minimum is met, plus one additional point for each club member over the minimum number.\*\*
- If the club is visiting a club fundraiser or working with another club on a joint fundraiser, the club will receive five points assuming that the qualifying minimum is met, plus one additional point for each club member over the minimum number.\*\*

### **Reporting**

To receive credit, the club secretary must report the visit on MYLCI / MYLION and **copies of the visitation report must be sent to the District Visitation Chairperson at [VisitationReports@district414.org](mailto:VisitationReports@district414.org)**. The report shall include the following information: Club's information, date of visitation, names of members attending, type of visitation (club meeting, project or fundraiser), signature of the visited club's President or Secretary.\*\*

### **Protocol**

1. Contact the President or Secretary of the club being visited at least one (1) week in advance of the visitation with approximate number of Lions visiting and the date of the proposed visit
2. Bells, gavels and banners are the ONLY items subject to "borrowing" and only between the opening and closing of the meeting.

3. Any property taken outside of these rules will disqualify the visitation.
4. The “borrowing” club shall notify the “visited” club within 48 hours, so that they can reclaim their “borrowed” property. Failure to do so by the “borrowing” club will disqualify the visitation.

**The Governor’s official visit to a club is not a regular meeting therefore it does not count as a visitation.**

**\*\* If more than one club is sponsoring an event, only one club will count for the visit. For example, if Club A and Club B are sponsoring a vision screening the visitation can be to either Club A or Club B but not both.**

# DISTRICT JOINING HANDS IN SERVICE AWARD

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020



We are asking clubs to JOIN HANDS IN SERVICE and work with other clubs on their projects or events, on a district approved project or with other service organizations.

Reach out to other clubs in our district and offer your help on their event or project. Work with a Leo Club on their project. As a club help your local area Boys & Girls Club, Senior Center, Community Center or other local groups. Find a District Approved Project and help them with one of their events, fundraisers or projects.

**Purpose:** To foster friendships and bonds between different clubs and organizations to better the community and world. For smaller clubs to have a larger impact on their community by working together.

To receive credit, a club secretary must report on the Club Activity Report and send a copy to the District Governor and a copy to Cabinet Secretary. Clubs will build up credits to be applied at the end of the year for awards and recognition at the discretion of the Governor. The District Cabinet will vote for this award.



# 2019-2020 CLUB NEWSLETTER CONTEST

Contest dates: July 1, 2019 - March 31, 2020

Nomination due date: April 5, 2020

Each club newsletter (printed or e-newsletter) will be scored based on the requirements shown below. **Copies are to be emailed monthly to: [Clubnewsletter@district414.org](mailto:Clubnewsletter@district414.org).**

Scored Criteria Item	Monthly Points	Max Points for Year
<b>Masthead</b> – At top of first page or email body. Includes newsletter name, LCI or club logo, city, state, and date	2	18
<b>Contact / Information Section</b> – Club officers and directors names and titles shown, editor name and title shown, club email, website, and other social media information shown. Prominently displayed.	2	18
<b>Club Meetings</b> – Date, time, location prominently displayed	2	18
<b>Calendar of Events</b> – Two months of club events are shown (not meetings). Display club service projects, club fundraisers, club visits to other clubs.	6	54
<b>President’s Monthly Message</b> – Opening message from club president highlighting previous month’s activities, upcoming events, key member recognition, is enthusiastic and inspirational	2	18
<b>Articles</b> – thorough and brief <ul style="list-style-type: none"> <li>- Club service and fundraising projects highlights</li> <li>- Member recognition for their club work</li> <li>- Member recognition for their community work</li> <li>- Key club and committee meetings and events</li> <li>- Key board announcements</li> <li>- Key district and zone events</li> </ul>	16	144
<b>Layout and Appearance</b> – professional, neat, well-balanced, not haphazard, appropriate use of fonts and styles. Consistent use of names and the way people are addressed	5	45
<b>Style of Writing</b> - proper grammar, correct spelling, punctuation, and sentence structure is used	5	45
<b>Photos</b> – appropriate photos showing a mix of Lion members doing community service, having fun, proper photos of Leos and young people. <ul style="list-style-type: none"> <li>- In eNewsletters, allow for photo to be enlarged</li> <li>- Variety of club members shown; not all the same members</li> <li>- Good photo composition – focus on people or action, unnecessary elements are cropped out</li> <li>- Action photos showing Lions at work in the community</li> <li>- Crisp, good lighting so people are shown and activity can be understood</li> <li>- Captions which identify people and activities</li> <li>- Young people are properly shown and acknowledged</li> </ul>	10	90
<b>District / Other Club Flyers</b> – provides links or images that can be enlarged of District-wide events and other club projects and events.	2	18
<b>Total</b>	52	468

## District 4-L4 – Awards and Contest Overview\*

Award	Time Frame	Date Due	Criteria
Lifetime Achievement Award	Lion for a minimum of 10 years	4/5/2020	<ul style="list-style-type: none"> <li>• Member in good standing in a District 4-L4 club for at least ten (10) years.</li> <li>• Current in club dues and obligations</li> <li>• Any Lion can submit a nomination</li> <li>• 12 pt font, 3 pages maximum; focus on Activities, Projects, Attitude, Awards during Lion career</li> <li>• Email to DG &amp; Cab Sect from Club President/Sect by due date</li> <li>• IPDG, LAA, current Governors, previous recipients not eligible</li> </ul>
Lion of the Year	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• Member in good standing, current in dues</li> <li>• Activity during current Lion year – 2019 - 2020</li> <li>• Exemplifies motto “We Serve”; outstanding leadership as a Lion</li> <li>• 12 pt font, 3 pages maximum; focus on Activities, Projects, Attitude, Awards</li> <li>• Email to DG &amp; Cab Sect from Club President/Sect by due date</li> <li>• IPDG, LAA, previous recipients not eligible</li> </ul>
President of the Year	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• Club participation in at least 1 project</li> <li>• Club participation in 1 club fundraiser</li> <li>• Attend at least 2 Zone and 2 District Meetings</li> <li>• Attend District Officers Training and/or 2 District Leadership Trainings</li> <li>• Club participation or donation to one 4-L4 sponsored project</li> <li>• Club in good standing with LCI and MD4</li> <li>• 12 pt font, 3 pages maximum; focus on Activities, Projects, Attitude, Awards</li> <li>• Email to DG &amp; Cab Sect from Club President/Sect by due date</li> </ul>
Secretary of the Year	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• Files accurate &amp; complete reports by deadlines (MYLCI, MMR &amp; Activities Report)</li> <li>• Attend at least 2 Zone and 2 District Meetings</li> <li>• Attend District Officers Training and/or 2 District Leadership Trainings</li> <li>• Attend all Club Board meetings and take notes or have a delegate arranged if you will be absent</li> <li>• Submit Monthly Meeting attendance in your LCI Activities</li> <li>• Report submitted online</li> <li>• 12 pt font, 3 pages maximum; focus on Activities, Projects, Attitude, Awards</li> <li>• Email to DG &amp; Cab Sect from Club President/Sect by due date</li> </ul>

## District 4L4 – Awards and Contest Overview\*

Couple of the Year	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• MUST be a member in good standing in a District 4-L4 club for the prior 12 months. (Both do not have to be Lions and do not need to be in the same club)</li> <li>• Current in club obligations of attendance, dues and/or committee assignments.</li> <li>• IPDG, LAA, current Governors, previous recipients not eligible</li> <li>• 12 pt font, 3 pages maximum; focus on Activities, Projects, Attitude, Awards</li> <li>• Email to DG &amp; Cab Sect from Club President/Sect by due date</li> </ul>
District 4-L4 Lions Club of the Year Award	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• At least 3 members attend 2 Zone and 2 District Meetings</li> <li>• At least 2 members attend 2 Zone and 2 District Meetings</li> <li>• Hold 1 successful club fundraiser and project</li> <li>• Club participation in or donation to a 4-L4 District project listed in District Directory / Website</li> <li>• Contribution to LCIF and reported on activities report</li> <li>• Visits to other club's meeting or activity must be reported on club activities report - Clubs must visit a minimum of 2 clubs in 5 of the 6 Zones. (See District Inter-Club Visitation Requirements)</li> <li>• Club is in good standing with MD4 and LCI.</li> <li>• The District 4-L4 Lions Club of the Year Award will be chosen from among the recipients of the three Division Clubs of the Year.</li> </ul>
Club of the Year – <i>Division A 24 or less</i>			
Club of the Year – <i>Division B 25-39 Members</i>			
Club of the Year – <i>Division C 40 or more Members</i>			
Newsletter Contest	7/1/19 – 3/31/2020		<ul style="list-style-type: none"> <li>• See scorecard matrix online</li> </ul>
Visitation Contest	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• Visitations are only to regular club meetings, projects, or fundraisers</li> <li>• Clubs must visit a minimum of 2 clubs in 5 of the 6 zones.</li> <li>• Minimum attendance requirements:</li> <li>• Division A Clubs – 2 members</li> <li>• Division B Clubs – 4 members</li> <li>• Division C Clubs – 6 members</li> <li>• Show visit on Activities Reports and submit form signed by President of visited club</li> <li>• Only 1 visitation allowed during a club project that spans more than one day</li> <li>• No visitations allowed during Governor's Visitation</li> </ul>
Membership – Most New Members by a Club	7/1/2019 Thru 3/31/2020	4/5/2020	<ul style="list-style-type: none"> <li>• Based on LCI Reports</li> </ul>
Membership – Most New Members by a Lion			
Membership – Largest % Increase by a Club			

\* See the online Directory for details and specific rule

# DISTRICT 4-L4 Club Visitation Report

Contest Dates : July 1, 2019 - March 31, 2020

Email completed form to: [VisitationReports@district4l4.org](mailto:VisitationReports@district4l4.org)

Visiting Club / Zone \_\_\_\_\_

Club Visited\* / Zone \_\_\_\_\_

Date of Visitation / Type \_\_\_\_\_

Number of Lions \_\_\_\_\_

Visitations are only to regular club meetings, projects and club fundraisers. The Governor's official visit to a club is not a regular meeting therefore it does not count as a visitation. Clubs must visit a minimum of 2 clubs in each zone. Qualifying visitations shall be:

**(Please check the appropriate box. Based on Membership as of July 1st, 2019 )**

Division A - 24 members or less      2 members minimum

Division B - 25-39 members      4 members minimum

Division C - 40 members or more      6 members minimum

**Reporting:** To receive credit, the club secretary must report the visit on MYLCI / MYLION and copies of the visitation form must be sent to the Visitation Chairperson.

**Attending Members:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Visitation Chair Signature:** \_\_\_\_\_

**Visited Club President or Secretary Signature:** \_\_\_\_\_

**\* If more than one club is sponsoring an event, only one club will count for the visit. For example, if Club A and Club B are sponsoring a vision screening, the visitation can be to either Club A or Club B but not both.**